



**SUNNYVALE SUSTAINABILITY COMMISSION  
SPECIAL SESSION  
MEETING MINUTES – March 14, 2011**

The Sustainability Commission met in special session in the Community Center Neighborhood Room, 550 E. Remington Drive, at 7:00 p.m. with Sustainability Commission Chair, Sue Harrison presiding.

Commissioner Sue Harrison, Sustainability Commission Chair, called the meeting to order at 7:08 p.m.

**ROLL CALL**

**Members Present:** Gerry Glaser  
Regina Wheeler  
Joe Green-Heffern  
Amit Srivastava  
Sue Harrison

**Members Absent:** Dan Hafeman (Excused)  
Barbara Fukumoto (Excused)

**Staff Present:** Mark Rogge, Assistant Director of Public Works  
Dustin Clark, Environmental Sustainability Coordinator

**SCHEDULED PRESENTATION**

Dustin Clark, Environmental Sustainability Coordinator, gave a presentation providing an overview of the City's Sustainability Program.

**CONSENT CALENDAR**

1.A) ACTION: Approval of draft minutes of Sustainability Commission meeting of January 18, 2011

**Commissioner Green-Heffern moved to approve the draft minutes and Commissioner Glaser seconded the motion.**

**VOTE 4 – 0 (Commissioner Srivastava abstained)**

**PUBLIC HEARINGS/GENERAL BUSINESS**

1. ACTION: Approval of Sustainability Commission Annual Workplan

**Commissioner Green-Heffern made a motion to approve the Sustainability Commission Annual Workplan with the addition of the Reliable Electrical Power Options study issue included in the Additional Items Not Yet Included section of the workplan. Commissioner Glaser seconded the motion.**

**VOTE: 5 – 0**

2. ACTION: Discussion on Council's 2011 Ranked Study issues

This action item was deferred to the next regular meeting to provide Commissioners the opportunity to become more familiar with the issues and review the study issue white papers as well as provide an opportunity for absent Commissioners to participate in the discussion.

3. ACTION: Study issue sponsorship

Commissioner Glaser raised three topics of interest for possible study.

- Renovation of City facilities as a model and mechanism for education/outreach for sustainable construction.
- A study to address industrial energy consumption and ways to reduce consumption in that sector.
- Intracity transportation- Local Transportation Options.

No action was taken.

4. ACTION: Commission Recommendations for Public Outreach

This item was deferred to the next regular meeting to provide the Commissioner who raised the issue to be present and speak to the topic.

5. ACTION: Annual Review of Code of Ethics and Conduct for Elected and Appointed Officials

As provided for in Council Policy, annually, Commissioner's are given the opportunity to review and provide comments, suggestions and feedback to Council regarding the Code of Ethics and Conduct for Elected and Appointed Officials. There were no comments from the Sustainability Commission.

## **NON-AGENDA ITEMS AND COMMENTS**

### **Board and Commission Member Oral Comments**

Commissioner Glaser - Asked for information from representatives of the Bay Conservation and Development Commission (BCDC) addressing BCDC's local and regional efforts regarding sea level rise, the science being employed and the range of regional involvement amongst Bay area communities.

Commissioner Glaser – Inquired about the efforts and work performed by Acterra's Green@Home program in Sunnyvale. Staff indicated that a summary report of Green@Home program activities to date is available.

### **Staff Oral Comments**

Environmental Sustainability Coordinator Clark – Provided updates to the Commission regarding the City's Earth Day Planning efforts. Planned Earth Day activities include a youth Sustainability Poster Contest similar to Public Safety's Fire Prevention contest. Posters will be judged and participants will be acknowledged by Council at the April 26 Council meeting. Participants are invited to an ice cream social before the Council meeting. The City is also offering a Spring Landscape Education Series that begins March 19 and goes through May.

### **ADJOURNMENT**

Chair Harrison adjourned the meeting at 9:52 p.m..

Respectfully submitted,

Dustin Clark, Environmental Sustainability Coordinator